

- Meeting called to order at 6:35 p.m.
- Approval of January minutes
- Ad-Hoc committee meeting on elections
  - Will be held on Monday
  - Will determine timelines & guidelines for elections
- Community Building exercise for Dept. Reps
- Biology Announcement
  - BGSO holding Writing Workshop on April 2
    - Focused towards scientific writing
    - Open to all grad students & Postdocs
    - Email Samantha Golomb ([sgolomb@nd.edu](mailto:sgolomb@nd.edu)) with questions
- Connie Morrow, Assistant Director, Office Operations, University Health Services (UHS)
  - Spoke about student healthcare
  - See [powerpoint](#)
  - Email questions to [insurancequestions@nd.edu](mailto:insurancequestions@nd.edu)
  - If emailing on weekend, use “Urgent” in subject line
  - (574) 631-7497
- Chairs discussed events
- Mimi Beck, Director of Grad Life, spoke
  - GreenNDot training next week
  - Tuesday & Thursday, Feb 25 & 27
    - 5:15 p.m. - 7:15 p.m.
    - LaFortune Student Center, Notre Dame Room
  - Must attend both evenings to receive completion certificate
  - Includes FREE DINNER both nights!
  - [Register Now!](#)
- Grad Life is working on 5-year strategic plan
  - May receive an invite to attend a feedback session
- “The Go Team”, formerly referred to as Orientation Ambassadors
  - 3 or 4 meetings in summer
  - Contact Mimi ([mbeck1@nd.edu](mailto:mbeck1@nd.edu)) for more information
- Race and Ethnicity Conference
  - In New York
  - May, 2020
  - See Grad Life newsletter, *The Stream* for more information
- Amy, GSU co-Vice President
  - Spoke about possible modification of shuttle route on campus
  - Email Amy ([akryston@nd.edu](mailto:akryston@nd.edu)) for information on Ad-Hoc committee
- Break out groups by colleges
- Discussion by groups
- Connor discussed focus groups
- Meeting adjourned at 8:40 p.m.